



2024 Annual Awards

**Entry Form**

## Section 1. Company details

*Please note: Company details are for administrative purposes only.*

*To ensure ‘blind’ judging” company details will be taken out of the entry form prior to being shared with our judges.*

Company name	
Company address	
Company website	
Email	
Contact person Name	
Phone number of contact person	
Is your company an IPA member?	<p>YES / NO (please circle)</p> <p><i>Please note that entry to these awards is only open to IPA members.</i></p>

## Section 2. Entry Details

*Client name	
*Installation address	
Awards category Please circle or highlight	<p>Small</p> <p>Medium</p> <p>Large</p> <p>Sustainability within your company</p> <p>Sustainability practices in a project</p>
Total number of plants installed	
Timeline	<p>Date of Consultation</p> <p>Start date of Installation</p> <p>Completion date of Installation</p>

\*You may choose to leave this as anonymous if you prefer not to share and/or if you are bound by confidentiality restrictions.

### Section 3: Declaration

By signing this form, I declare and acknowledge that:

The company listed in this entry form is a current IPA financial member.

The installation referred to in this entry form was undertaken entirely by the company listed in this entry form and that no third parties were involved.

The installation was completed during October 2023 – 30<sup>th</sup> September 2024.

Sustainability in your business or project was completed during October 2023 – 30<sup>th</sup> September 2024.

IPA own the rights to the photography submitted, and that we grant the right to the IPA (and its media partners) to publish any of the images submitted.

I declare that all details in this entry form are true and correct.

**Company Name:** \_\_\_\_\_

**Print Name of Person signing:** \_\_\_\_\_

**Contacts Phone Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Note: Completed entry form and photos to be sent to:**

[info@interiorplantscape.asn.au](mailto:info@interiorplantscape.asn.au)

### **Entry Criteria for Small, Medium and Large Installations**

Please limit a total of no more than 1,000 words for each entry.

*Note: For entries with more than 1,000 words, the first 1,000 words will be considered, and any additional words will be deleted before your entry is submitted to the judging panel.*

Small, Medium and Large Installation submission and earn a total of 100 points based on the following entry criteria points 1 – 4.

A project or your business that uses sustainable practices can earn 100 points.

#### **Criteria ONE (1) for Small, Medium or Large Installations**

##### **1. Quality of Design (maximum score – 30 points)**

- a. What was the brief and vision that you received from your client
- b. Does the design have meaningful impact on improving the space
- c. How will the design last the ‘test of time; both from an aesthetic point of view, as well as horticulturally.

**Criteria TWO (2) for Small, Medium or Large Installations**

**2. Quality of Installation** (maximum score - 30 points)

- a. Plant varieties and why did you choose these plants
- b. Containers (if used) in pristine condition and why did you choose these pots
- c. What top dressing did you use to enhance the display
- d. Access and/or work area obstacles

**Criteria THREE (3) for Small, Medium or Large Installations**

**3. Innovation** (maximum score – 20 points)

- a. Unique or unusual selections of material used
- b. Any new plant varieties
- c. What are the innovative aspects of the design of this project

**Criteria FOUR (4) for Small, Medium or Large Installations**

**4. Maintenance** (maximum score – 20 points)

- a. Maintenance schedule for this project and/or any innovative ways of applying maintenance
- b. Disease and pest control practices
- c. Environmental conditions (such as light)
- d. Use or non-use of sub-irrigation technology
- e. Effective pruning practices



**Entry Criteria for Sustainability Practices within your company**

**Or**

**Entry Criteria for Sustainability Practices in a project**

**Sustainability** (maximum score – 100 points)

- a. Waste management plan
- b. Use of recycled or reused products
- c. Environmental impact/benefit
- d. What has influenced your sustainability actions and goals
- e. How are you planning to grow your sustainability practices

## Photographs

Send up to fifteen (15) photos of your installation or sustainable practices.

Photos to be in PNG or JPG format per submission.

No more than 2MG or between 1500-2000 pixels along the largest axis (height or width).

Name each image and add your photos as attachments.

**Note: Points will be taken off for photos that are not named.**

## Office Use Only

1. Is the entrant a current member of the IPA?	YES / NO
2. Have the correct entry fees been received?	YES / NO
3. Has an entry number been allocated and added to the version for submission to the judging panel?	YES / NO
4. Has the entry form been signed by the entrant?	YES / NO
5. Was the installation undertaken in October 2023 – 30 September 2024?	YES / NO
6. If there are 1,000 words in the description, have the excess been deleted?	YES / NO
7. Have all possible ways of identifying the entrant been removed (i.e. logos in the photos; company name or abbreviation in the description submitted; first two pages as well as the signature page of this entry form)	YES / NO
8. All images are named	YES /NO
<i>Entries will not be submitted to the judging panel unless all questions above are answered "Yes".</i>	