



2024 Annual Awards
Information, Fees and Guidelines

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- a. **Awards open to members only:** The Interior Plantscape Association 2024 Annual Awards are open to members of the Interior Plantscape Association (IPA) across Australia and New Zealand. The entry project must be an installation within Australia or New Zealand.

If you are not currently a member of the IPA, please apply online interiorplantscape.asn.au, or email info@interiorplantscape.asn.au or call (M) 0452 590 255.

- b. **Closing date:** The closing date submissions must be received by: 5 pm on Monday 30 September 2024.

Submissions are to be sent using this entry form: Via email to: info@interiorplantscape.asn.au

- c. **Receipt of entries:** IPA accepts no responsibility whatsoever for entry submissions not being received. Entries that are either (a) not received or (b) received after the closing date for whatever reason will not be considered. If you have concerns that your entry may not be received (e.g., given its file size), then we would encourage you to make your submission well before the closing deadline to allow time for any such issues to be resolved.

- d. **Award categories:**

There are Five award categories as follows:

1. Small Installation with 50 or fewer plants
2. Medium installation with between 50 – 150 plants
3. Large installation with more than 150 plants
4. Sustainability practices within your company
5. Sustainability practices in any of your installations

Please note: Members are welcome to submit multiple entries across multiple categories

Please Note: NZ members do not pay GST

Category	Description	Entry fee
Small Installation	Open to any new indoor plant installation completed from October 2023 – 30 th September 2024 with 50 or fewer plants.	\$150 per entry (+ gst)
Medium Installation	Open to any new indoor plant installation completed in October 2023 – 30 th September 2024 with between 50–150 plants.	\$250 per entry (+ gst)
Large Installation	Open to any new indoor plant installation completed in October 2023 – 30 th September 2024 with more than 150 plants.	\$500 per entry (+ gst)
Sustainability Practices (within your Company)	Open to interior plantscapers who have implemented sustainable solutions and products in October 2023 – 30 th September 2024 in their business.	\$150 per entry (+ gst)
Sustainability Practices (within an installation)	Open to interior plantscapers who have implemented sustainable solutions and products in October 2023 – 30 th September 2024 in an installation	\$150 per entry (+ gst)

- e. **Entry fees:** For your entry to be considered - Entry fees must be received by the IPA prior to the closing date (5pm on Monday 30 September 2024).

Please confirm via email, what categories you are entering.

Confirmation is to be sent via email no later than 20 September, 2024 to

info@interiorplantscape.asn.au

Invoice for your entry fees will then be issued.

Note: Payment must be made by 5pm on Monday 30 September 2024.

- f. **Authority to use entry details, including photography:** By entering the 2024 awards, you give consent to the IPA to publish any part of the submission, including the photography. Publication may include via its website, on social media, and/or with its media partners.

In addition, you confirm that you own any copyright over the images submitted and that you will indemnify the IPA from any action by a third party against claims related to the use of those photographs (such as breach of copyright).

- g. **Judges' decision is final:** An independent panel of three impartial judges has been appointed to judge the awards. Their decision will be final, and no correspondence will be entered into.

The judges will award one winner for each category.

To ensure 'blind judging' of all the entries, all possible ways of identifying the entrant will be removed or redacted (i.e. logos in the photos; company name or abbreviation in the description submitted, as well as the signature page of the entry form).

'Blind judging' means that all judges will receive no information or identification about the entity or business name of the entries.

The judging will be solely based on each category's entry criteria and photos submitted.

h. **Entry Guidelines and Criteria**

Please make sure that you adhere to all the entry guidelines and criteria outlined in the 2024 awards entry form.

Sometimes artificial plants are used on projects, when there is no other options. If used in your installation, please highlight the reason why.

Written Description: Please limit a total of no more than 1,000 words for each entry.

Note: For entries with more than 1,000 words, the first 1,000 words will be considered, and any additional words will be deleted before your entry is submitted to the judging panel.

Small, Medium and Large Installation submission will be able to receive a total of 100 points based on the following entry criteria points 1 – 4 (See entry form).

Sustainability Practices in your company or within a project will be able to receive 100 points (See entry form).